Zone	Task	Action	Success Criteria	Problems	Responsibility	Date initiated	Council response and date	Action taken	Completion da
Z	Z.1: Removal of redundant sign at Henrietta Entrance		Park sign relocated		Council	DD/09/YY	On their to do list 9/19		
	Z.2: Interpretation Board		Board in Place		FoHP				
	Z.3: Water refill point	FoHP to attend meeting	Decision		Council FoHP	DD/09/YY			
	Z.4: Drinking Fountain restoration	Repoint, clean and gargoyle replaced	Fountain restored					Repointed and cleaned.	
	Z.5: Access to Gardeners' Shed	Council approached	Access gained to store tools		Council	DD/09/YY	Under consideration		
Y	Y.1: Litter, Leaf and Stick removal	Removal.	Area kept Clear	Inapproprate use of tractors wh	FoHP and Council				
	Y.2: Grass cutting	As appropriate			Council				
A	A.3: A05 condition poor	Monitor							
B	B.1: B01 dieback : what causes it	Investigate	Disease known		FoHP	DD/09/YY	NA		
C	C.1: Sugar Maple replacement	Council to provide replacement tree	Tree planted		Council				
D	D.1: D04. Remove protective ironwork	Cutters and remove iron	Ironwork removed	If cut, cut at or below ground lev	Council/FoHP				
	D2: D7-13. Moth traps to reduce leaf mining	Moth Traps in place in April and replenished re	No leaf mining	Ensure cleaning of traps and pu	FoHP	DD/06/YY		Two traps put up and full	
	D3: Give shape to bushes at	Prune in autumn	Bushes given individual shape		FoHP				
E	E1: Give shape to bushes by E01	Prune in autumn	Bushes given individual shape		FoHP				
	E2: Removal of holly E 19 to allow planted cherry to flower	Request Council tree team	Holly removed		Council				
F	F1: pruning of the bushes from Entrance 2 to entrance 3	Pruning, and cutting back, leaving cut dead ma	Bushes pruned. trees cut back properly, revealing the						
	F2: F07, F08 removed to give more light	Cut saplings	Saplings removed		FoHP	DD/07/YY			
	F3: Enhancement to woodland garden	Assess success of previous planting and take a	Woodland garden thriving	Council mowing plants, insuffici	FoHP/Council	19			
	F4: Pruning of Eleagnus and removal of laurel	Prune	Eleagnus flowering more profusely		FoHP	DD/09/YY			
	F5: Removal Laurel in centre of Eleagnus	Cut and remove	More room for eleagnus		FoHP	DD/09/YY			
	F6: Keep pavement clear	Cut hedging			Council				
G	G1: Give shape to bushes at either end of zone G	Prune in autumn	Bushes given individual shape		FoHP				
H	H1: Give shape to bushes	Prune in autumn	Bushes given individual shape		FoHP				
	H2: Remove Yew H04 to give Olive room to spread	Request Council tree team	Tree removed		Council				
	H3: Remove ash, holly and yew saplings	Cut and remove saplings	Saplings removed		FoHP				
J	J1: Give shape to bushes	Prune in autumn	Bushes given individual shape		FoHP				
	J2: Control wild garlic								
	J3: Monitor artificial Badger set		No badgers in park		FoHP				
	J4: Fill in Gap with butchers broom and sticks		Gap blocked, fence removed	Insufficient water for plants	FoHP	DD/09/YY			
K	K1: Give shape to bushes	Prune in autumn	Bushes given individual shape		FoHP				
	K2: Drug and needle clearance	Check and remove regularly. Report to council	Drug use eliminated		FoHP, Healthmatic, Council, Po	P/19			
M	M1: Henrietta road side: open up and reveal	Prune and remove cypresses, Kiftsgate, etc.	Area open up for development		Council, FoHP			Cypresses rose and dead	DD/09/YY
	M2: 3 North East gate. Open Paths replace bench and sow with fox	Prune and edge paths, provide foxgloves and r	Bench and planting in place		Council, FoHP				
	M3: Behind Arbour: improve area and paths	Open up paths, cut dead wood and leave, Mini	Area tidied		FoHP				
	M4: Arbour : Tidy and replant	Fuschia replacement, Sarcocca?, prune rose a	Planting complete		FoHP				
	M5: Bird Bath	Birdbath column as base for sundial (Ironart?)	Sundial and planter in place	Trip hazard?	Council, FoHP	DD/09/YY			
	M6: Bee and Butterfly patch	Plant area with perennials suitable for bees an	Planting complete		Council	DD/09/YY			
	M7: Roses	Scented roses to be chosen for rose bed and c	Bed weeded, to be mulched and planted		Council, FoHP	DD/09/YY		Bed weeded	DD/09/YY
	M8: Entrance to west	Open up, plant martagon lilies, use chopped c	Site opend up and planted	Council approval to create tree	FoHP/Council	DD/09/YY			
	M9: general weeding and edging of beds, weeding of gravel								
	M10: Pond clean up	Access to filters and pumps.	Clean pond planted and barley bal	Council approval of access to p	Council	DD/07/YY			
		Plan a pond clearout day in autumn with the council gardeners			Council				
Entrances	1: Henrietta south, 2: Henrietta Middle, 3 Henrietta North 4 Pulteney, 5 Sunderland, 6 Garage								
1	Water Hydrangeas, prune Gingko								
2	Prune to chest height and clear.							Completed	DD/09/YY
	Remove holly – see E2 above								
3	Bluebells and improve woodland planting								
4	Clip and remove ender								
5	East side :								
	Clear								
	Dig out euonymus and clean roots								
	Replant roses in site 6								
	Mulch and improve soil								
	Plant with - alchemilla, Heuchera etc								
5	West Side								
	Prune to reveal Viburnums and roses.								
	Plant dry area with Cyclamen								
6	Mulch soil and replant roses from 5								
	Ground cover								
	climbers for fence – clematis and honeysuckle								
	Edging round bed								
	ground cover planting round compound abd rear of loos.								