

**Minutes of FoHP
7 pm, 29 July, 2019**

1	Present : IC, HF, IH, SM, ET, JE	
	Apologies: JV	
2	Minutes: Approved	
2.1	Matters Arising:	
3	From the Chair	
3.1	Web site: This will be taken over by HF under the old system unless we have a wordpress capable person	HF
3.2	Forward Plan:	
3.2.1	Garden Walk for Saturday 12 August by the committee to prepare forward plan. This should include -	All
3.2.1.1	Pond work	
3.2.1.2	Tree replacements	
3.2.1.3	Feature replacements (sundial, bird bath, gargoyle, new water fountain) noticeboard painting, Park sign location, tree protector round Birch etc. Check status of wall to Anne de la Grange's property.	
3.2.1.4	Memorial garden activity – planting for insects, butterflies, moths etc. grass planting replacement shrubs. Erica Jones's offer of scented roses (see 8.7 below)	
3.2.1.5	Allocate areas within the park for team gardening	
3.3	Council activity	
3.3.1	Pond: see 6.2 below	
3.3.2	Mowing: continues every so often.	
3.3.3	Other Work: Little being undertaken and visits are unpredictable . Try and coordinate with the gardeners.	ICC, HF
3.4	Regular Gardening Days: With some sterling work we have pruned some of the outlying areas. With sufficient gardening members we could divide the Park up into activity sections. See 3.2 above.	ALL
3.5	Drug Use and Loos: This continues to be a sporadic problem with Healthmatic coming round up to 3 times a day. Continue to report where we can. See 6.1 below	
3.6	Fun and Food Day: Very successful fund raiser, and good for the profile of the Park. We recruited 5 new members, all activities made a profit. In future we would need to double the amount of Syrian food at least.	
4	Treasurer's Report: ICC	
4.1	Balance: (£2938.9 at 29, July, 2019)	£4765.
5	Membership: IH	
5.1	IH reported that we have around 100 members, depending on how the family memberships are counted.	IH
5.2	Membership form is to be put on the web site. Reminder to be sent out with alternative methods of payment outlined.	HF

6.	Council Liaison : ICC	
6.1	Good relationships continue , but improvement needed on the intra- and inter-departmental communications within the council and on the communication between the council and us. We also need to establish what are the legal duties and obligations of the council, the police and the NGO's, the reporting procedure, and the time frame for responses.	PARKS and EVENTS TEAM and FoHP
6.2	Pond: The pond is a priority and the council are aware of its state. Promised plants and barley bales did not arrive.	JD
6.2.1	Pond Filtration: This has been done but needs to be done much more frequently otherwise the pump will burn out again.. See 6.2.3 .	
6.2.2	Water Level: HF has spent 2 hours filling it up. IH points out that supplying hard water will not be the best thing, however, we do not have a source of rain water to hand. ICC to comment to the team.	ICC
6.2.3	Pond Pumps and Fountain: Now replaced, working and much appreciated. HF has observed the cleaning process and is confident that the Friends can undertake this safely on a regular basis.	ICC/ JD
6.2.4	Pond Bash: A work day with Friends and Council gardeners has been proposed to the council to clean out the pond completely.	HF/ICC, JD
6.3	Gardening Calendar: a calendar for the park, with tasks assigned to teams throughout the year still to be planned.	ALL
6.4	Current Priorities: See 3.2.1 above.	All
6.4.1	Hedge trimming away from railings : No answer from council as yet .	
6.4.2	Street side trimming: Complaints have been made about the extent of the hedges over the paths restricting wheelchair access. Some clipping on Henrietta Road has been completed by FoHP, but more needs to be done by the council.	ICC, JD
6.4.3	Gardeners compound: We been allotted space in the enclosure. Could we could erect a shed or a small toolbox? The gardeners shed contains useful tools and has plenty of space. Not a priority for the gardeners but this remains a priority for us.	HF, ICC, JD
7	Park Furniture :	IH
7.1	Bird bath and base have been restored. Repositioning to be discussed.. Sunial not located.	All
7.2	Water fountain project : IH and Paul Crossley pursuing .	IH
7.3	Gargoyle David Carr HF, to arrange a visit to see gargoyle in place .	HF
8	Gardening : See 6 above	
8.1	The Northern stretch : along Henrietta road has been partly tackled along with the middle entrance (Anne-Marie, and HF). Northern section remains to be done.	
8.2	Henrietta Mews Gap: One holly has survived, <i>Ruscus</i> has been planted, and we propose filling with brash between gap and tree trunk.	
8.4	General pruning: shaping the bushes on the Henrietta Mews side has made a noticeable difference and we will continue with this round the rest of the park.	
8.5	Sunderland St Entrance : bed needs re-weeding	
8.6	Memorial Garden : Planters by arbour need topping up with soil and new fuchsia planted.	

8.7	Memorial Garden : West side : Jane Robson agreed to planting bushes behind bench where rose and cedar were removed – suggested scented combination to include mock orange, etc.	
8.8	Roses – Erica Jones Donation: Munstead Wood, Gertrude Jekyll from David Austen Roses.	
8.9	Student Days: Oct 6, and Nov 3 rd at 11 am following litter pick.	ICC
8.10	Butterfly and Moth Garden: ET's suggestion to replace the current convolvulus bed. Plan to be presented.	ET
9	Further Activities	
9.1	Options for the future were discussed. Nature and Science walks , - bats, birds, butterflies, trees and plants. A big gardening Bash for the Park as the event for next year. Carols as last year together with open nights before hand	ALL
9.2	Carols as last year together with open nights before hand : Wednesday 18 th December.	HF .
10	Reminder to all to put in volunteer hours.	ALL
11	AOB	
12	Next Meeting : Monday 30 September. 7 pm. Venue to be arranged	