

**Minutes of FoHP Party Planning
7.30, 9 March, 2020.**

1	Present : Ian Critchley, Erica Timothy, Suzanne McCarraher, Jean Evans, Henry Ford, Ian Herve, Julia : Thanks to IH for hosting.	
2	Matters Arising from recent Activities	
2.1	Water Station : Healthmatic has met Ian H. Easy to put up, it just screws to the wall. £1.400. There is a stand alone version for £1,900. Problems of maintenance , Legionnaires Disease etc. were raised. IH has asked the questions. IC suggested sponsorship. The Parks Dept have a one off grant of £400, which could be put towards the water filling station.	IH
2.2	Shrub Trail: Web site shrub page well under way, trail to be drawn up on completion	HF ET
2.3	YMCA exercise trail: to be discussed with YMCA on the 18 March	HF
2.4	Gardening Shed: clearance achieved, Colin Hall to provide key in near future	IC
2.5	Rose donation : Money to be collected from Erica J	IC
2.6	Bath in Bloom : Bages litter pickers and ring holders to be requested (bags have arrived).	IC
2.7	Davidia has arrived and will be planted in position agreed by Denise Hart. Coordinate with Council	IC
3	Summer Party	ALL
3.1	Date: Sunday 6 September	
3.2	Time: 2 – 8 pm	
3.3	Target: Pond Clearance	
3.4	Regular Stalls : FoHP Information history, plants wildlife etc. , Food :Syrian Kitchen in some form , Tea and cakes, drinks(alcoholic and non alcoholic), Tombola followed by auction	
3.5	Kids: treasure hunt/ adventure course, Magician (300 for the Great Baldini) competitions, face painting, kids tombola, Giant Jengar,	
3.6	Music : no need for music licence, bands, singers, buskers, do we carry on into the evening?	
3.7	Insurance: we are now insured	
3.8	Sponsorship targets: Emery (builders), Helliars and Prior Park	
3.9	Council requirements (ten and risk assessments) to be prepared later	
3.10	Equipment : Marquees, gazebos, trestle tables, chairs, cutlery and crockery etc to be listed and sourced later	
4	Gardening	
4.1	Tap Cover. Made and placed	IH
4.2	Planters: emptied made ready for alpine planting (advice from AJR (NE England Alpine Garden Society) and Parks Department). Salvias to go into the beds.	HF, all
4.3	Bird bath: to be converted to sundial and put on original siting between planters	IH all
4.4	General weeding, edging, moss clearance and maintenance	ALL