

**Minutes of FoHP
7.30, 7 August 2018**

1	Present : MB, IC, HF, IH, EJ, SM, ET,	
	Apologies JV	
2	Minutes: Approved	
2.1	Matters Arising:	
3	WEB Report	
3.1	Web site continues in progress	AS
3.2	Spelling check	ALL
3.3	Functionality check	ALL
3.4	Extended Wordpress: arranged. HF to get training	HF
4	Finance Report: ICC	
4.1	The account now contains £2085. Outgoings to include Bird boxes, gargoyle and payment for	MB
5	Membership: IH	
5.1	We now have 80 paid up members , missing emails not coordinated	
5.2	The membership form has been updated and amended and will be put on the website.	HF
6.	Council Liaison : MB	
6.1	Work and Play Day: Organisation in progress . see appendix	MB
6.2	Gardening:	
6.2.1	Council Team: Pruning of Parrottia (and others) to be agreed. Plan for removal of laurels	MB, HF
6.2.2	Gardening calendar: for the park, split into areas and assign tasks to teams throughout the year. Share with the council.	HF, ET MB
6.2.3	CURRENT PRIORITIES: removal of ash, sycamore, and elder saplings, where necessary, bramble, nettles: Underway. Clearance of bed by secondary gate by IH, deadheading, weeding and watering of beds	
6.2.4	2nd Gardening Party: Organised for first Wednesdays 2-4	All
6.3	Loos and Drugs: foil and needles found on litter picks. Loos occasionally used for overnight sleeps.	
6.4	Noticeboard. Up and temporary notes in place. ET designs for backing approved and will be in printed and in place soon. Possibility of glass frontage to be investigated.	ET, MB
6.5.1	Welcome notice Board: can we put up tree plan on the second side	MB ET
6.5.2	We now have 4 boards by our Henrietta Street Entrance : can the council	MB

	remove the other three and check the wording on the one by the memorial garden ?	
6.6	Compost or soil improver requested	MB
6.7	Lock Up: Rota: HF/ ICC on normal basis, SM, EJ, IH as back ups. Keys to be distributed.	HF/ICC
6.8	Loo Building.	
6.8.1	Healthmatic are renting the spare room. The council will be in control but we would like to be informed of the developments . To be followed up	MB
6.8.2	Water Refilling station? Investigate the possibilities.	MB
6.9	Trees survey to be completed this year	ET, HF.
6.10	Pergola maintenance	
6.11	Notices of fines for Drinking: firstly who put these up, (was it the police?) And would it be better to have a bye-law noticeboard on the loos, say	MB
7	Park Projects.	
7.1	Restoration: drinking fountain, sundial, Memorial Garden pond fountain	
7.2	Trees survey to be completed this year	ET, HF.
7.3	Restoration of water fountain. IH to liaise with Ann de la Grange	MB, IH
7.4	Sundial: Parts found by Jane Robson: restoration to be investigated	MB and ALL
7.5	Gargoyle for fountain to be selected.	ALL
7.6	Sunderland street entrance: compost and tidy up.	
8	Bat and Bird Boxes:	
8.1	Council allowing 4, attached by straps. RSPB advice – north facing, up to 4 m, clear flight lines. ET HF to chose sites.	HF
8.2	Permission from Trees officer to be confirmed when location decided.	MB
9	Further Activities	
9.1	Carol Singing : Date around 16 Dec, but not weekend.	
9.2	Reminder to all to put in volunteer hours.	
9.3:	Flag photo – next sunday gardening: targeted 11 (gardening 10-12)	ALL
AOB	Heritage lottery funded projects : HF to contact IH and Tony Crouch and BANES World Heritage committee for project support for noticeboards, trails, water fountains as part of Spas of Europe project.	HF IH
	FIX MY Street : useful but beware of returning emails	
	Broken Bench: investigate replacement, with a barbecue bench ?	MB

11	Next Meeting : Monday, August 7, 7.30 pm, Location TBC	
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Appendix : Work and Play Sept 9		
1:	Jeremy and WPA	
1.1	Planting up easy to grow plants into pots which the attendees could decorate with a combination of craft and natural materials.	
1.2	Creating a nature path (or obstacle course) for others to follow using simple tracking techniques and/or maps which they design and draw themselves.	
1.3	Creating nature pictures using available natural materials such as sticks, leaves, seeds, etc plus arts and craft materials - this would include discussion over which plants the items may have come from.	
1.4	Creating nature creatures/dolls from available natural materials and other craft resources which the attendees would take home.	
1.4	Den building (being mindful of the trees and other flora and fauna in the park)	
2:	FOHP	
2.1	Information, Membership, Science Gazebo: to possibly include posters, maps, joining information, Tree Trail leaflet, birds, etc: Boards from Widcombe Association	HF
2.2	Cafe gazebo : Cold refreshments: picnic tables, chairs, cakes and savouries, biscuits, drinks, plates, cups, rubbish collection	SM, EJ, ICC
2.3	Gardening and painting : Snowberry (ICC) and rails (MB).	ICC, MB
2.3	Ian H offers: Trestle table Camping table and two camping chairs. access to the garden to get garden table, 4 chairs and sun shade. Tools : I can leave for borrowing- mattock, root digger, shovel, fork, wheelbarrow, large hippo bag for collecting cuttings. the loud-hailer, collecting buckets. a gazebo and can borrow a 4x2 m. Gazebo (no sides).	
3:	Raffle objects, events from sponsors. Not too many: max 10 Fishing lesson agreed from Orvis.	SM
4:	Publicity	
4.1	Leaflets : Designed, subject to approval, 500 in first instance	
4.2	Distribution to be organised.	MB, HF
4.3	Jeremy's contribution ? Schools?	MB
4.4:	Library, Holburn, Victoria: Library agreed for small donation	HF