

**Minutes of FoHP
7.30, 3 April 2018**

1	Present : MB, IC, HF, IH, EJ, SM, ET, JV	
2	Minutes: Approved	
2.1	Matters Arising: David Carr is improving after his fall, but eyesight is deteriorating	
3	WEB Report	
3.1	Web site continues in progress	AS
3.2	Spelling check	ALL
3.3	Functionality check	ALL
3.4	Extended Wordpress: HF to arrange.	HF
4	Finance Report: ICC	
4.1	The account now contains £2059 after £860 has been paid for the cleaning and resiting of the plaque. This seemed higher than the original estimate and we should perhaps query this and make sure that no Vat was paid.	MB
5	Membership: IH	
5.1	Some members have not responded to the GDPR request, but we have had 49 responses. A list of those who have not responded was presented and most were known to members of the committee	
5.2	The membership form has been updated and amended and will be put on the website.	
6.	Council Liaison : MB	
6.1	Work and Play Day: Jeremy Dymond has found some money and wanted to organise this for the end of June, beginning of July. We agreed that this is too short a notice and that we would like to postpone it to September 9, after the schools have returned. MB to check. A small display of history, science tent, shrub and tree lists, activities etc. Refreshments – juices and water, cakes and savoury snacks, hot drinks?	MB
6.2	Gardening:	
6.2.1	Council Team: Paul Walden is now in charge of the gardening team, Colin in management. Substantial cuts to council parks department have left the park somewhat neglected for the last month or so, but gardening is soon to be undertaken in Memorial gardens. (MB, HF to investigate). SM suggested preparing a flyer to get volunteers in response to the Council cuts	MB, HF
6.2.2	Gardening calendar: for the park, split into areas and assign tasks to teams throughout the year. Share with the council.	HF, MB

6.2.3	CURRENT PRIORITY: removal of ash, sycamore, and elder saplings, where necessary, bramble, nettles. MB and IH suggest giving volunteers a particular area to deal with. Mark , head of parks, would like good quality plants.	
6.2.4	2nd Gardening Party: Mid week, time and date to be organised?	HF
6.3	Loos and Drugs: Not been a major problem over the last month, though foil still being found on litter picks	HF
6.4	Noticeboard. Council to be encouraged to get on with this as soon as possible. We can then give advance notice of events.	MB
6.5	Interpretation Board: ET to lead on content and layout which will be put to the council graphics for final design. Suggest fundraising campaign for estimated cost £1000-£1500. Possibilities of sponsorship from one of the local hotels or businesses to be investigated, with sponsor's name on the board. Design to be outlined on completion of noticeboard.	
6.6	Eid party for the end of Ramadan. The last time this happened it was not an inclusive event, and it caused some aggravation. However we would be only to happy to have it if it is inclusive: IH to investigate via Alice, HF to contact BANES	IH, HF, MB
6.7	Lock Up: Council are no longer locking up so the Memorial Garden will be left open: a retrograde step leaving the garden open to theft, abuse etc. Can we lock this ourselves on a daily rota?	MB
6.8	Loo Building.	
6.8.1	Healthmatic are renting the spare room. The council will be in control but we would like to be informed of the developments .	
6.8.2	Can the council provide a Water Refilling station?	MB
7	Park Projects.	
7.1	Restoration: drinking fountain, sundial, Memorial Garden pond fountain	
7.2	Proposal for agreement: Vegetation by the railings to be cut back by 18 inches so that the rails can be repainted.	
7.3	Restoration of water fountain. IH to liaise with Ann de la Grange	MB, IH
7.4	Sundial: to continue to pursue : City Archives, Kirsten Elliot and Andrew Swift	MB and ALL
7.5	Gargoyle for fountain to be selected.	ALL
7.6	Sunderland street entrance: investigate provision of bin with cigarette stubber to be provided by the Hotel, no 15. Permission from council, (MB) sponsorship from Hotel once permission granted (IH, Peter knight) and alternatives considered.. Council have not allowed this.	
8	Bat and Bird Boxes:	
8.1	Council allowing 4, attached by straps. Which tree and height will define the cost. Suggestion is that we put up the owl box and three small boxes. HF to contact bird walk guide for advice.	HF

8.2	Permission from Trees officer to be confirmed when location decided.	MB
9	Further Activities	
9.1	Carol Singing : Agreed in principle and we will produce a list of possible musical invitees and a date, and a list of items to be prepared: song sheets, tealights and jam jars, storm lanterns, mince pies.....	
9.2	Reminder to all to put in volunteer hours.	
AOB	Heritage lottery funded projects : HF to contact IH and Tony Crouch and BANES World Heritage committee for project support for noticeboards, trails, water fountains as part of Spas of Europe project.	HF IH
	Planning meeting for work and play day to be organised soon (thanks EJ for noting this)	HF
11	Next Meeting : Monday, August 7, 7.30 pm, Location TBC	