

**Minutes of FoHP
7 pm, 4 OCT, 2019**

1	Present : IC, HF, IH, SM, ET, JE	
	Apologies: JV	
2	Minutes: Approved	
2.1	Matters Arising:	
3	From the Chair	
3.1	Web site: In place, with appropriate modifications to be undertaken	HF
3.2	Forward Plan:	
3.2.1	A simplified version of the forward plan is to be prepared	HF
3.2.2	Potential planting maps to be prepared	ET
3.3	Activities	
3.3.1.1	Pond: Filters: pond filters were cleared, but the squeezings put back into the filter box. Request proper training for pond filtration cleaning and our access to the filters	JD
3.3.1.2	Pond clearance day to be proposed to the council – combined activity with FoHP	
3.3.1.3	Fountain remains a burble after Council activity. Needs attention	JD
3.3.2	Forward Plan : to be developed and then coordinated with the council - a calendar for the park, with tasks assigned to teams throughout the year planting, pruning and clearing.	All
3.3.3	Coordination: see 6.1 below	ICC, JD
3.4	Regular Gardening Days: Pruning and weeding continues. Students turned up at 11 (possibly mistaken for another event) and HF gave them a tree Walk)	ALL
3.5	Drug Use and Loos: Hugh cleared out a full sharps box and 6 needles from the bushes at the end of last month. Shade swapped for a frosted shade reducing the light spill.	
3.6	Street side trimming: Clipping on Henrietta Road/Street has been continued by FoHP, but more needs to be done by the council.	ICC, JD
3.7	Gardeners compound: We been allotted space in the enclosure. Could we erect a shed or a small toolbox? The gardeners shed contains useful tools and has plenty of space. Not a priority for the gardeners but this remains a priority for us.	HF, ICC, JD
3.8	Tree Replacement: a total of 9 trees have been cut down this year. Three more small Crataegus have died as well. The council have relaced one lime tree. We suggest planting a few more, to include a Davidia, the Handkerchief Tree, to use at least one of the dead hawthorns as a support for a clematis or a climbing rose, and to replace the other Crataegus's	ICC, ET, JD
3.9	Memorial Garden	
3.9.1	Grassing the Memorial Garden: The areas has been weedkilled and the topsoil is in place. Are they going to grass before winter?	ICC
3.9.2	Memorial Garden clearings: As a result of work clearing Kiftsgate, laurels and cypress several areas are available for sensible planting. We suggest a mix of native Ferns, Martagon Lilies, Acidanthera, Foxgloves and Verbascum, Cyclamen, Heuchera etc. We can use cuttings from the felled trees to provide seats. ET do draw up a plan to be put to the council	ET, ICC JD

3.9.3	The Memorial Garden Arbour: Trimming, and replacement Fuschia to be provided, and interplanting with Sarcococca	
3.9.4	Memorial Roses: These have been selected and sourced , and the proposal put to EJ. Soil improvement and planting with underplanting with Nepeta, Alchemilla etc soon all to help.	ICC , ALL
3.10	Entrances:.	
3.10.1	Henrietta Main: Investigate the fixing of the sign and consider its relocation – either to the railings adjacent or to the Sunderland Street Entrance. Remove redundant signs.	IH, ICC, JD
3.10.2	Henrietta Middle: Trimming and pruning has been undertaken to get light to the bushes.	ICC, HF
3.10.3	Henrietta Road North: Request more bluebells and narcissi and strimming not to be undertaken in the future.	
3.10.4	Pulteney Arms : Elder removed and laurels trimmed by council.	
3.10.5	Sunderland St.: More clearing on the West side has revealed roses (Thanks Holly and Peter) and digging out, clearing roots and replanting scheduled over the winter. Suggest replanting with alchemilla, heuchera with cyclamen on lombardy poplar side.	
3.10.6	Henrietta Mews: Scented climbing rose and clematis have been selected, supports and underplanting will be undertaken with mulching and soil improvement.	
4	Treasurer's Report: ICC	
4.1	Balance: £4712.14 at 1 Oct, 2019)	£4712.14
	Expenditure : Tools £132.41, Keys, £10	
	Renewal Subs: £ 90 so far	
5	Membership: IH	
5.1	Member renewals reminders have gone out and the first renewals are coming in.	IH
5.2	Membership form has been put on the web site. Reminder to be sent out with alternative methods of payment outlined.	HF
5.3	Hotel and Corporate Membership: We should visit the hotels with a corporate membership plan, perhaps to include a map and half a dozen tree trails as sweetener.	
6.	Council Liaison : ICC	
6.1	Good relationships continue: In line with the Councils charter between Friends groups and the council we have been promised twice yearly meetings with the Parks Department, December being the first, to plan and coordinate activities. This promises to be an excellent step forward, and thanks to IC and JD for getting this off the ground.	PARKS and EVENTS TEAM and FoHP
		ALL
7	Park Furniture :	IH
7.1	Bird bath and base have been restored. Repositioning to be put to council with demonstration	ICC, JD, IH

7.2	Water fountain project : IH and Paul Crossley pursuing. The proposal from the company does not involve any action by the council. Suggest putting it in on the Loos.	IH, ICC, JD
7.3	Gargoyle: Select Gargoyle and put to council	HF/ICC
7.4	Benches. There are a number of sites for benches in the Memorial garden that could be used.	
8	Gardening : See 6 above	
8.1	The Northern stretch : along Henrietta road has been partly tackled along with the middle entrance (Anne-Marie, and HF). Northern section remains to be done.	
8.2	Henrietta Mews Gap: One holly has survived, <i>Ruscus</i> has been planted, and we propose filling with brash between gap and tree trunk.	
8.4	General pruning: shaping the bushes on the Henrietta Mews side has made a noticeable difference and we will continue with this round the rest of the park.	
8.5	Sunderland St Entrance : bed needs re-weeding and replanting	
8.6	Memorial Garden : Planters by arbour need topping up with soil and new fuchsia planted.	
8.7	Memorial Garden : West side : Jane Robson agreed to planting bushes behind bench where rose and cedar were removed – suggested scented combination to include mock orange, etc. Plan provided by ET (including bulb planting, foxgloves and ferns etc. to be sent to	
8.8	Roses – Erica Jones Donation: Munstead Wood, Gertrude Jekyll from David Austen Roses.	
8.9	Student Days: Oct 6, and Nov 3 rd at 11 am following litter pick.	ICC
8.10	Butterfly and Moth Garden: ET's suggestion to replace the current convolvulus bed. Plan to be presented.	ET
9	Further Activities	
9.1	Options for the future were discussed. Nature and Science walks, - bats, birds, butterflies, trees and plants. A big gardening Bash for the Park as the event for next year. Carols as last year together with open nights before hand	ALL
9.2	Carols as last year together with open nights before hand : Wednesday 18 th December.	HF .
9.3	Photographs for Calendar: monthly to be sent to Facebook for selection for next year's calendar	HF
10	Reminder to all to put in volunteer hours.	ALL
11	AOB	
12	Next Meeting : Monday 2nd December. 7 pm. Venue to be arranged	