

**Minutes of FoHP  
7.30, 4<sup>th</sup> December 2017**

1	<b>Present :</b> HF, IC, MB, EJ, ET, AS, SM, JV: <b>Apologies:</b> IH DC	
2	<b>Minutes:</b> No amendments	
2.1	<b>Matters Arising:</b> None	
3	<b>WEB Report</b>	
3.1	A comprehensive walk through the new web site was given by Ton, who was congratulated on the design. Minor modifications and additions were suggested (maps, how to find us, plants split into trees, shrubs and herbs when the time comes, birds to be filled in, membership forms and giving buttons to be added etc., and we hope to have it up and running for the AGM. The committee congratulated Ton on the good work.	<b>AS</b>
3.2	Pictures for the web site to be no more than 960 x 500 mm	
3.3	Facebook to be further investigated from David Robinson	<b>HF</b>
4	<b>Finance Report: ICC</b>	
4.1	The account now contains £2723.17, £175 from renewed and new memberships. Avon Wildlife were paid £125 for the Bat Walk. It was suggested that we charge a small fee for future events, and that weekends are used where possible to enable more children to take part.	<b>ICC</b>
5	<b>Membership: IH (ICC presenting)</b>	
5.1	Membership currently stands at 39 paid up members.	
5.2	Note to go out to those who have not renewed.	<b>IH/HF</b>
5.3	No one attended the PERA Social, 10 <sup>th</sup> October. Social activity policy to be reviewed and better planned.	<b>HF/ ICC</b>
5.4	Membership form to be added to the web site, mailed with the direct debit option and reminders to go on the Newsletter, together with volunteer requests for the relevant tasks	<b>IH, HF, Ton</b>
6.	<b>Council Liaison : MB</b>	
6.1	There may be a second (unannounced) visit from the Green Flag judges, this week (4 December)	
6.2	Gardening Staff rotas and Memorial Gardens work plans on hold. MB to pursue	<b>MB</b>
6.3	Defensive planting in the gap in hedge in the Mews near Sunderland Street has been agreed for the Autumn (November onwards). Council to provide holly bushes for the gap, FoHP volunteers to provide the labour. We need to set a target date.	<b>MB</b>
6.4	Preventative planting behind the old Henrietta Villas gate not going ahead	

	as Colin uses the gate for access for heavy work.	
6.5	Forester plaque : Move within Memorial Garden agreed.	
6.6	Flagpole erected. We await key to raise flag.	
6.7	Litter bins have arrived and new seatings made.	
6.8	Restoration of water fountain. Council can find no record of ownership of wall, and Ann de la Grange has spoken to HF offering apologies to MB for lack of reply, and says that it will be fine to repoint and refurbish. IH to arrange repointing and MB to liaise further communication.	<b>IH MB</b>
6.9	Gargoyle for fountain to be selected.	<b>DC and ALL</b>
6.10	Henrietta Road top entrance: permission granted for general clear out of shrubbery to be replaced by woodland planting. Committee to consider options, ET to coordinate. Eleagnus are beautifully scented so needs to be preserved as necessary. A project for 2018. Jane Robson is seeking suitable plants which will thrive in that shady area to go with ET's suggestions of bluebells etc.	<b>ET</b>
6.11	When gardening one committee member is to be in charge of each group, and we have three months before the spring	
6.12	Seat Repair : No repair to take place as damage is expensive. It is too expensive to replace.	<b>MB</b>
6.13	Noticeboards. Council have a noticeboard at £600 available with a Friends of Henrietta Park Plaque. Available notice area 42"x23". Jane to be asked if she can bring it down so committee can see the board in situ. One week's notice to be given.MB to liaise.	<b>MB</b>
6.14	Interpretation Board: ET to lead on design. Suggest fundraising campaign for estimated cost -£1000-£1500.Possibilities of sponsorship from one of the local hotels or businesses to be investigated, with sponsor's name on the board.	
<b>7</b>	<b>Park Projects.</b>	
7.1	Sunderland Street Entrance cleared by Gardening party of 10 with safety talk from <b>IH</b> . Twenty man hours of good work.	<b>IH, HFMB</b>
7.2	First of coat paint is on the gate,weather prohibiting completion. More volunteers needed.	
7.3	Colin, Mayveen and Jeremy have agreed a winter Gardening plan which will be drawn up by Colin for approval by Jane, and distribution to us.	
7.4	Ongoing targets for gardening for winter have been agreed: 1: Bindweed, 2: Ash, 3: Sycamore, 4: Nettles, 5: Brambles, Elder. Loppers and secateurs only. Note most bindweed will have died down.	
7.5	Gardening: 3 <sup>rd</sup> Sunday of each month : 17 <sup>th</sup> Dec: no digging, secateurs, loppers, and rakes ('weed' removal, clearing, or approved pruning) and one edger for the Sunderland Street entrance. MB to confirm.	<b>MB</b>
7.6	Proposal for agreement: Vegetation by the railings to be cut back by 18 inches so that Community Payback can help with the repainting of the railings.	<b>MB</b>

7.7	Annual plan will probably be drawn up by the Council in January	
<b>8</b>	<b>Bat and Bird Boxes:</b>	
8.1	No sponsorship has been forthcoming but the money from The Henrietta Park Residents' Association (£200) is to be put towards this.	<b>HF</b>
8.2	There are a number available from the Canal Trust	<b>IH</b>
8.3	Possibility of making it a simple schools woodworking project to be investigated.	<b>HF</b>
8.4	HF to investigate with RSPB boxes and protective metal entrance rings which all boxes must have to prevent squirrel damage.	<b>HF</b>
8.5	We need to mount some in the trees now before Christmas. The trees dept need notice but will help.	
<b>9</b>	<b>AGM</b>	<b>HF</b>
9.1	Confirmed on <b>Tuesday Feb 6, Aix en Provence</b> . Drinks and nibbles can be provided but not charged for.	
9.2	MB to borrow 5/6 noticeboards from Widcombe Association.	<b>MB</b>
<b>10</b>	<b>Further Activities</b>	
10.1	Jeremy to organise a park event for children	<b>MB</b>
10.2	Possibility of carol singing next year by candle light.	
10.3	Party in the Park biennial, not every year.	
10.4	Flag raising gathering for photo opportunity as soon as the key is located	
10.5	Reminder to all to put in volunteer Hours.	<b>ALL</b>
<b>11</b>	<b>Next Meeting : Monday, Jan 15, 7.30 Pre-AGM , 7.30, Suzanne's</b>	